

FFN Annual Health & Safety Checklist

Clarity ID 6442

Provider Name [REDACTED] Phone Number [REDACTED] Provider ID: [REDACTED]
 Care Location [REDACTED] City: [REDACTED] Zip: [REDACTED]

Provider Instructions: For each standard below please mark the "Standard Met" box if you or the care environment meets the standard. Mark "Standard Not Met" if you do not meet the standard. A Child Care Licensing (CCL) staff member will validate your responses and will provide guidance in how you can meet standards that are not met.

Section A • Supervision

Standard Child Care and Development (CCDF) Law Reference	Provider Use		Standard Caring for our Children Reference (CFOC)	Staff Use Only		
	Standard Met	Standard Not Met		Validated Standard	Standard Not Validated	Reviewed Standard
Monitoring Children's Development/Obtaining Consent for Screening 658G b			Developmental and behavioral screenings of all children are conducted at the beginning of child's enrollment, at least yearly thereafter, and as developmental concerns become apparent to staff and/or parents/guardians. CFOC 2.1.1.1	✓		
Methods of Supervision of Children 658G b			Provider directly supervises infants, toddlers, and preschoolers by sight and hearing at all times (indoors and outdoors), even when the children are going to sleep, napping or sleeping, and are beginning to wake up. CFOC 2.2.0.1	✓		
Supervision near Bodies of Water 658E c 2.1.1 V 658H 1.2 A-B 658E c 2.1.1			Constant supervision maintained when any child is in or around water. CFOC 2.2.0.4	NA		
			Constant supervision maintained during any swimming/wading activities. CFOC 2.2.0.4	NA		
			Ratios are maintained (one adult to one infant/toddler). CFOC 2.2.0.4			
Prohibited Caregiver/Teacher Behaviors 658G b			The provider is aware that the following behaviors are prohibited and should NEVER be used: 1. Use of corporal (physical) punishment (e.g., hitting, spanking, shaking, etc.) 2. Binding, tying, taping, or movement or taping the mouth 3. Use of a mechanical device as a punishment or reward 4. Use of any form of physical restraint (e.g., straitjacket, handcuffs, etc.) 5. Use of any form of physical restraint (e.g., straitjacket, handcuffs, etc.) 6. Use of any form of physical restraint (e.g., straitjacket, handcuffs, etc.) 7. Use of any form of physical restraint (e.g., straitjacket, handcuffs, etc.) 8. Use of any form of physical restraint (e.g., straitjacket, handcuffs, etc.) 9. Use of any form of physical restraint (e.g., straitjacket, handcuffs, etc.) 10. Use of any form of physical restraint (e.g., straitjacket, handcuffs, etc.) 11. Use of any form of physical restraint (e.g., straitjacket, handcuffs, etc.) 12. 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Active Opportunities for Physical Activity 658E c 2.1			Active play for children, including infants and toddlers, happens both indoors and outdoors every day. CFOC 2.1.1.1	✓		
Safe Sleep Practices and SIDS Risk Reduction 658E c 2.1			Provider follows the following safe sleep practices as recommended by the Centers for Disease Control and Prevention (CDC) and the National Institute of Child Health and Human Development (NICHD): a. Always place babies on their backs to sleep. b. Use a firm sleep surface, such as a mattress in a safety approved crib, covered by a fitted sheet. c. Babies are not allowed to sleep on a couch or on a chair, or on a bed with you or with anyone else. d. Babies are not allowed to sleep in a car seat, stroller, or high chair, except for short periods of time. e. Babies are not allowed to sleep in a playpen or play yard. f. Babies are not allowed to sleep in a car seat, stroller, or high chair, except for short periods of time. g. Babies are not allowed to sleep in a playpen or play yard. h. Babies are not allowed to sleep in a car seat, stroller, or high chair, except for short periods of time. i. Babies are not allowed to sleep in a playpen or play yard. j. Babies are not allowed to sleep in a car seat, stroller, or high chair, except for short periods of time. k. Babies are not allowed to sleep in a playpen or play yard. l. Babies are not allowed to sleep in a car seat, stroller, or high chair, except for short periods of time. m. Babies are not allowed to sleep in a playpen or play yard. n. Babies are not allowed to sleep in a car seat, stroller, or high chair, except for short periods of time. o. Babies are not allowed to sleep in a playpen or play yard. p. Babies are not allowed to sleep in a car seat, stroller, or high chair, except for short periods of time. q. Babies are not allowed to sleep in a playpen or play yard. r. Babies are not allowed to sleep in a car seat, stroller, or high chair, except for short periods of time. s. Babies are not allowed to sleep in a playpen or play yard. t. Babies are not allowed to sleep in a car seat, stroller, or high chair, except for short periods of time. u. Babies are not allowed to sleep in a playpen or play yard. v. Babies are not allowed to sleep in a car seat, stroller, or high chair, except for short periods of time. w. Babies are not allowed to sleep in a playpen or play yard. x. Babies are not allowed to sleep in a car seat, stroller, or high chair, except for short periods of time. y. Babies are not allowed to sleep in a playpen or play yard. z. Babies are not allowed to sleep in a car seat, stroller, or high chair, except for short periods of time.	NA		
Routine Oral Hygiene Activities			Provider promotes the state of good tooth brushing. CFOC 2.1.1.1	✓		
Diaper Changing Procedure				NA		
Situations that Require Hand Hygiene				✓		

10-1 child
90

Section B • Health and Safety

Standard CCDF Law Reference	Provider Use		Standard Caring for our Children Reference (CFOC)	Staff Use Only		
	✓ Standard Met	✓ Standard Not Met		Validated Standard ✓	Standard Not Validated ✓	Reviewed Standard ✓
Prevention of Exposure to Blood and Body Fluids 658E c 2 f			Provider adopts the use of Standard Precautions, developed by the CDC to handle potential exposure to blood and other potentially infectious fluids. CFOC 3.2.3.4	✓		
Routine Cleaning, Sanitizing, and Disinfecting			Provider disinfects areas on a regular basis to kill the germs that cause disease and infections. Cleaning, sanitizing, and disinfecting products are NOT used in close proximity to children and adequate ventilation is maintained during use. CFOC 3.3.0.1	✓		
Use of Tobacco, Alcohol, and Illegal Drugs			Tobacco and alcohol use are prohibited on the premises (both indoor and outdoor environments) and in vehicles used by the provider when children are present. a) All smoking materials must be kept out of the reach of children. Provider cannot be under the influence of prescription drugs when caring for children. The use of illegal drugs is prohibited. CFOC 3.4.1.1	✓		
Emergency Procedures 658E c 2 f			Provider is trained and has developed a procedure for responding to situations when an immediate emergency medical response is required. CFOC 3.4.3.1	✓		
Recognizing and Reporting Suspected Child Abuse, Neglect, and Exploitation 658E c 2 J L			Program has a written policy for reporting child abuse and neglect. Program reports to the child abuse reporting hotline, the Department of Social Services, child protective services, or the police as required by state and local laws, in any instance where there is reasonable cause to believe that child abuse and neglect has occurred. CFOC 3.4.4.1	✓		
Preventing and Identifying Shaken Baby Syndrome/Abusive Head Trauma 658E c 2 f			Provider has a policy and procedure for shaken baby syndrome/abusive head trauma. CFOC 3.4.4.3	NA		
			All providers who are in direct contact with children have received training. CFOC 3.4.4.3	NA		
Sun Safety Including Sunscreen			Provider ensures sun safety for themselves and children under their supervision. CFOC 3.4.5.1	✓		
Strangulation Hazards 658E c 2			Strings and cords on toys and window covers long enough to encircle a child's neck are NOT accessible to children in early care and education programs. a) Secure any cords that are not needed to game and play and are not in children's reach or hidden by furniture. b) Mini blind cords can be made safe with a plastic cover or put out of children's reach. CFOC 3.4.6.1	✓		
Care Plan for Children with Special Health Care Needs 658E c 2			Care plan in place for special health care needs. CFOC 3.4.4.1	✓		
Infectious Disease Outbreak Control 658E c 2			Procedure in place for an outbreak of infectious disease. CFOC 3.6.1.1	✓		
Medication and Training for Administration and Storage of Medication 658E c 2			Procedure in place for all children. CFOC 3.6.1.1			
			Prescription or non-prescription medication (over the counter) ordered by the prescribing health professional for a specific child with written permission of the parent/guardian: a) Written orders from the prescribing medical health professional (dosage and length of time to give medication) b) Labeled medications brought in the early care and education facility by the parent/guardian in the original container with a label that includes the child's name and date, the prescribing professional's name, phone number, name and phone number, dosage instructions, relevant warning as well as specific tag line instructions for administration, storage, and disposal. Medication has a 30-day expiration date. Written instructions for disposal should be kept on file for at least 30 days after the expiration date. c) Address labeling and instructions for disposal. d) Provider was administered medication in compliance with the written instructions. e) Medication was stored in a secure container. f) Medication was disposed of in a secure container.	✓		

Section C • Facilities, Supplies, Equipment, Environmental Health

Standard CCDF Law Reference	Provider Use		Standard Caring for our Children Reference (CFOC)	Staff Use Only		
	✓ Standard Met	✓ Standard Not Met		Validated Standard ✓	Standard Not Validated ✓	Reviewed Standard ✓
Fire Extinguisher 658E c 2 K			a) ABC fire extinguisher (5lbs. or larger) is located in or near the kitchen b) Mount fire extinguisher on the wall at least 4ft high, or in a suitable location easily accessible by adults c) Emergency evacuation plans are in place including back-up care and fire drills are practiced monthly	✓		
Smoke Detectors- Detectors installed and Operational 658E c 2 K			a) Do not put detectors within six inches of where walls and ceilings meet or near heating and cooling ducts. Air flow is restricted in these areas and alarms may not work properly b) Put a detector in each sleeping room and place additional detector(s) in the hallway. Please note: detectors should be tested monthly and batteries replaced annually	✓		
Safety Covers and Shock Protection Devices for Electrical Outlets 658E c 2 K			All accessible electrical outlets are "tamper resistant electrical outlets" or "safety covers" that prevent children from sticking objects into receptacles. CFOC 5 2 4 2	✓		
Location of Electrical Devices near Water 658E c 2 K			No electrical device or equipment accessible to children or plugged into an electrical outlet while a person is in contact with a water source such as a sink, tub, shower area, water table, or swimming pool. CFOC 5 2 4 4	NA		
Integrated Pest Management			Provider has a practice for pest exclusion, sanitation and clutter control, and elimination of conditions that are conducive to pest infestations. CFOC 5 2 8 1	✓		
Household Pets			A statement from a veterinarian that all household pets are up to date on required vaccinations Litter boxes and pet food dishes must be kept out of the reach of children	✓		
Use and Storage of Toxic Substances 658E c 2 K			All toxic substances are used as recommended by the manufacturer and stored in the original labeled containers a) All toxic substances are inaccessible to children. All hazardous products like bleach, tub spray, drain cleaners, ammonia, floor wax, furniture polish and disinfectants must be stored in a cabinet that has been fitted with a child safety lock b) The telephone number for the poison center is posted in a location where it is readily available in emergency situations. CFOC 5 2 9 1	✓		
Safety of Equipment, Materials and Furnishings 658E c 2 K			Equipment, materials, furnishings, and play areas must be sturdy, safe, in good repair and meet the recommendations of the Consumer Product Safety Commission (CPSC). Ensure that environment is free of: a) Openings that could entrap a child's head or limbs b) Broken windows and shattered panes of glass c) Elevated surfaces that are inadequately guarded d) Climbable unsafe equipment e) Mismatched size and design of equipment for the intended users f) Clutter g) Tripping hazards h) Ripped fabric i) Components that can pinch, crush or cause lacerations j) Sharp points or corners k) Splinters l) Protruding nails, bolts, or screws that could pierce or lacerate m) Loose buttons n) Strangely shaped, and especially elongated o) Flammable, flammable, and lighted that are exposed to children p) Protruding nails, bolts, or screws that could pierce or lacerate q) Protruding nails, bolts, or screws that could pierce or lacerate	✓		
Infants/Toddlers					NA	
Children						
Preschool						

Section C • Facilities, Supplies, Equipment, Environmental Health - Continued

Standard CCDF Law Reference	Provider Use		Standard Caring for our Children Reference (CFOC)	Staff Use Only		
	✓ Standard Met	✓ Standard Not Met		Validated Standard ✓	Standard Not Validated ✓	Reviewed Standard ✓
Play Areas/Playgrounds 658E c 2 (1)(X)			Location of play areas near Bodies of Water/Enclosures for Outdoor Play Areas/Enclosure of Bodies of Water. a) The outdoor play area is enclosed with a fence or natural barriers b) Fences and barriers should not prevent the observation of children c) Fence conforms to applicable local building codes in height and construction and has at least two exits, with at least one being remote from the buildings d) Outside play areas are free from bodies of water. Gates are equipped with self-closing and positive self-latching closure mechanisms e) The fence and gates discourage climbing CFOC: 6.10.6.6 10.8/6.3.1.1	✓		
Prohibited Surfaces for Placing Climbing Equipment			Equipment used for climbing is not placed over, or immediately next to hard surfaces such as asphalt, concrete, dirt, grass, or flooring covered by carpet or gym mats not intended for use as covering for climbing equipment. CFOC: 6.2.1.1	NA		
Inspection of Indoor and Outdoor Play Areas and Equipment			The indoor and outdoor play areas and equipment are inspected daily for basic health and safety. CFOC: 6.2.5.1			
Lifesaving Equipment			Each swimming pool more than 6 feet in width, length, or diameter are provided with a ring buoy and rope, a rescue tube, or a throwing line and a shepherd's hook that will not conduct electricity. CFOC: 6.3.2.1	NA		
Water in Containers 658E c 2 (1)(V)			Bathtubs, buckets, diaper pails, and other open containers of water are emptied immediately after use. CFOC: 6.3.5.2	NA		
Qualifications for Drivers 658E c 2 (1)(X) 658N a 1.8			Drivers of moving vehicles must: a) Have a valid driver's license b) Not use tobacco, alcohol, or drug use before or while driving c) Be free of any medical conditions that would compromise driving, supervision, or evacuation capability d) Have vehicle insurance in their name CFOC: 6.5.1.2	NA		
Child Passenger Safety 658E c 2 (1)(X)			The vehicle is equipped with individual restraint system that is in working order and meets the federal motor vehicle safety standards contained in 49 CFR 571.211.6 Child passenger restraint installed in accordance to manufacturer's instructions: a) Safe de-loading boarding of children (head counts) b) Windows/doors secure. CFOC: 6.5.2.2	NA		
Interior Temperature of Vehicles 658E c 2 (1)(X) N/A ☐			The interior of vehicles used to transport children should be maintained at a temperature comfortable for children. a) All vehicles are locked when not in use. b) Head counts of children are taken after transporting children. CFOC: 6.5.2.4	NA		

Section D • Infectious Disease

Standard Law Reference	Provider Use		Standard Caring for our Children Reference (CFOC)	Staff Use Only		
	✓ Standard Met	✓ Standard Not Met		Validated Standard ✓	Standard Not Validated ✓	Reviewed Standard ✓
Immunization Documentation/Unimmunized Children FFN Binder 658E c 2 (1)(X)			a) Maintain accurate records for each child or adult (100% compliance) b) Maintain accurate records for each child or adult (100% compliance) c) Maintain accurate records for each child or adult (100% compliance) d) Maintain accurate records for each child or adult (100% compliance) e) Maintain accurate records for each child or adult (100% compliance) f) Maintain accurate records for each child or adult (100% compliance) g) Maintain accurate records for each child or adult (100% compliance) h) Maintain accurate records for each child or adult (100% compliance) i) Maintain accurate records for each child or adult (100% compliance) j) Maintain accurate records for each child or adult (100% compliance) k) Maintain accurate records for each child or adult (100% compliance) l) Maintain accurate records for each child or adult (100% compliance) m) Maintain accurate records for each child or adult (100% compliance) n) Maintain accurate records for each child or adult (100% compliance) o) Maintain accurate records for each child or adult (100% compliance) p) Maintain accurate records for each child or adult (100% compliance) q) Maintain accurate records for each child or adult (100% compliance) r) Maintain accurate records for each child or adult (100% compliance) s) Maintain accurate records for each child or adult (100% compliance) t) Maintain accurate records for each child or adult (100% compliance) u) Maintain accurate records for each child or adult (100% compliance) v) Maintain accurate records for each child or adult (100% compliance) w) Maintain accurate records for each child or adult (100% compliance) x) Maintain accurate records for each child or adult (100% compliance) y) Maintain accurate records for each child or adult (100% compliance) z) Maintain accurate records for each child or adult (100% compliance)	✓		
Providers Immunization				✓		

Section E • Policies

Standard CCDF Law Reference	Provider Use		Standard Caring for our Children Reference (CFOC)	Staff Use Only		
	✓ Standard Met	✓ Standard Not Met		Validated Standard ✓	Standard Not Validated ✓	Reviewed Standard ✓
Written Plan and Training for Handling Urgent Medical Care or Threatening Incidents			The provider has a written plan for reporting and managing any incident or unusual occurrence that is threatening to the health, safety or welfare of the children, staff or volunteers. CFOC 924.1	✓		
Disaster Planning Training and Communication 658 c.c.2			A plan for emergency or natural disaster situations. Emergency numbers are posted near all telephones. CFOC 924.3	✓		
Authorized Persons To Pick Up Child			Children are only released to adults authorized by parents or legal guardians and the identity is verified by photo identification. CFOC 924.8	NA		

Section F • CCL Use Only

Check days and specify hours:

Day	Start Time	End Time
☐ Mondays	11:30	2:30
☐ Tuesdays	11:30	2:30
☐ Wednesdays	11:30	2:30
☐ Thursdays	11:30	2:30
☐ Fridays		
☐ Saturdays	11:30	2:30
☐ Sundays	11:30	2:30
☐ Days Vary		

Date of Visit: 6/30/26 Time of Visit: 11:00-11:30 Site Visitor: Erika Hunter

Provider Type: ☐ Out-of-Home Non-Relative ☐ Out-of-Home Relative
☒ In-Home Non-Relative ☐ In-Home Relative

Provider is: ☐ Compliant ☒ Non-Compliant

Follow Up Needed? ☒ No ☐ Yes Follow Up Date:

Verified that provider has a sign in and out system and that timesheets are used each day care is provided: ☐ No ☒ Yes

Additional Visit Comments & Observations:

Provider related to caregiver but not to the child.
 Care provided at family's home.

Section G • Required Signatures

It is the responsibility of the provider to adhere to the rules and regulations for participation with the Child Care Subsidy Program. Failure to comply with and maintain the standards could result in dismissal from the program. This checklist will be placed in the provider's file and shared with the parents of children in the provider's care. Any standards that are not met must be correct within 30 days.

	6-30-26 Date	 CCL Representative Signature	6/30/26 Date
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30-Day Follow-up if Needed – CCL Use Only

Date of Visit: Time of Visit: Site Visitor:

Were all standards corrected? ☐ No ☐ Yes

Signature: