

Section E • Policies

Standard CCDF Law Reference	Provider Use		Standard Caring for our Children Reference (CFOC)	Staff Use Only		
	✓ Standard Met	✓ Standard Not Met		Validated Standard ✓	Standard Not Validated ✓	Reviewed Standard ✓
Written Plan and Training for Handling Urgent Medical Care or Threatening Incidents			The provider has a written plan for reporting and managing any incident or unusual occurrence that is threatening to the health, safety, or welfare of the children, staff, or volunteers. CFOC-9.2.4.1			✓
Disaster Planning, Training and Communication 658E.c.2			A plan for emergency or natural disaster situations. Emergency numbers are posted near all telephones. CFOC-9.2.4.3			✓
Authorized Persons To Pick Up Child			Children are only released to adults authorized by parents or legal guardians and the identity is verified by photo identification. CFOC-9.2.4.8			NA

Section F • CCL Use Only

Check days and specify hours:			Date of Visit: <u>8/28/26</u> Time of Visit: <u>10:00-10:25</u> Site Visitor: <u>Enka Hatcher</u>	
Day	Start Time	End Time		
☐ Mondays	<u>1:00</u>	<u>9:00</u>	Provider Type: ☐ Out-of-Home Non-Relative ☐ Out-of-Home Relative ☐ In-Home Non-Relative ☒ In-Home Relative Provider is: ☒ Compliant ☐ Non-Compliant Follow-Up Needed? ☐ No ☒ Yes Follow-Up Date: _____ Verified that provider has a sign in and out system and that timesheets are used each day care is provided. ☐ No ☒ Yes	
☐ Tuesdays				
☐ Wednesdays				
☐ Thursdays				
☐ Fridays				
☐ Saturdays	<u>1:00</u>	<u>9:00</u>		
☐ Sundays				
☐ Days Vary				

Additional Visit Comments & Observations:
 - Standards - First aid kit. > reminders.
 Safety hazard - TV cable

Section G • Required Signatures

It is the responsibility of the provider to adhere to the rules and regulations for participation with the Child Care Subsidy Program. Failure to comply with and maintain the standards could result in dismissal from the program. This checklist will be placed in the provider's file and shared with the parents of children in the provider's care. Any standards that are not met must be correct within 30 days.

Pr 	Date <u>8/28/26</u>	CCL Representative Signature <u>Enka Hatcher</u>	Date <u>8/28/26</u>
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30-Day Follow-up If Needed - CCL Use Only

Document review

Date of Visit: 8/31/26 Time of Visit: 4:15 Site Visitor: Enka Hatcher

Were all standards corrected? ☐ No ☒ Yes

Comments:
 Provider emailed pictures of safety hazard corrected and ~~first~~ first aid kit.
 -Reminders- have been corrected.