

FFN Annual Health & Safety Checklist

Clarity ID: 6443

Provider Name: [REDACTED] Number: [REDACTED] Provider ID: [REDACTED]
 Care Location: [REDACTED] City: [REDACTED] Zip: [REDACTED]

Provider Instructions: For each standard below, please mark the "Standard Met" box if you or the care environment meets the standard. Mark "Standard Not Met" if you do not meet the standard. A Child Care Licensing (CCL) staff member will validate your responses and will provide guidance in how you can meet standards that are not met.

Section A • Supervision

Standard <i>Child Care and Development (CCDF) Law Reference</i>	Provider Use		Standard <i>Caring for our Children Reference (CFOC)</i>	Staff Use Only		
	✓ Standard Met	✓ Standard Not Met		Validated Standard ✓	Standard Not Validated ✓	Reviewed Standard ✓
Monitoring Children's Development/Obtaining Consent for Screening 658G b			Developmental and behavioral screenings of all children are conducted at the beginning of child's enrollment, at least yearly thereafter, and as developmental concerns become apparent to staff and/or parents/guardians. CFOC 2114	✓		
Methods of Supervision of Children 658G b			Provider directly supervises infants, toddlers, and preschoolers by sight and hearing at all times (indoors and outdoors), even when the children are going to sleep, napping or sleeping, and are beginning to wake up. CFOC-2204	✓		
Supervision near Bodies of Water 658E c 211 V 658H i 2 A -B 658E c 2 H			Constant supervision maintained when any child is in or around water. CFOC-2204	NA		
			Constant supervision maintained during any swimming/wading activities. CFOC-2204	NA		
Prohibited Caregiver/Teacher Behaviors 658G b			Ratios are maintained (one adult to one infant/toddler). CFOC-2204 The provider is aware that the following behaviors are prohibited and should NEVER be used: a. Use of corporal (physical) punishment (e.g., hitting, spanking) b. Isolating a child from other children in the supervised setting c. Binding or tying to restrict movement or taping the mouth d. Using or withholding food as a punishment or reward e. "Time-out" or other exclusionary punishment that punishes children by separating them from the group f. Any form of physical discipline including spanking, paddling, or shaking g. Any physical abuse or mistreatment of a child h. Abusive or false verbal threats, language, or verbal abuse directed at the child or child's family i. Any form of public or private humiliation j. Exclusion of physical activity punishment as punishment. CFOC-2204	✓		
Active Opportunities for Physical Activity 658E c 2 J			Active play for children, including infants and toddlers, happens both indoors and outdoors every day. CFOC 1114	✓		
Safe Sleep Practices and SIDS Risk Reduction 658E c 2 J			Provider follows the following safe sleep practices as recommended by the Centers for Disease Control and Prevention (CDC) and the National Institute of Child Health and Human Development (NICHD): a. Always place babies on their backs to sleep b. Use a firm sleep surface, such as a mattress in a safety approved crib, covered by a fitted sheet c. Babies are not allowed to sleep in a bed with an adult or on a couch or other surface with you or with anyone else d. Keep soft objects and toys out of baby's sleep area e. Do not smoke around infants, young children, or pregnant women. CFOC 3114 f. Provider promotes the habit of regular tooth brushing. CFOC 3114	NA		
Routine Oral Hygiene Activities				✓		
Diaper Changing Procedure				NA		
Situations that Require Hand Hygiene				✓		

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Section B • Health and Safety

Standard CCDF Law Reference	Provider Use		Standard Caring for our Children Reference (CFOC)	Staff Use Only		
	✓ Standard Met	✓ Standard Not Met		Validated Standard ✓	Standard Not Validated ✓	Reviewed Standard ✓
Prevention of Exposure to Blood and Body Fluids 658E c 2 I			Provider adopts the use of Standard Precautions, developed by the CDC to handle potential exposure to blood and other potentially infectious fluids CFOC 3 2 3 4	✓		
Routine Cleaning, Sanitizing, and Disinfecting			Provider disinfects areas on a regular basis to kill the germs that cause disease and infections. Cleaning, sanitizing, and disinfecting products are NOT used in close proximity to children, and adequate ventilation is maintained during use CFOC 3 3 0 1	✓		
Use of Tobacco, Alcohol, and Illegal Drugs			Tobacco and alcohol use are prohibited on the premises (both indoor and outdoor environments) and in vehicles used by the provider when children are present a) All smoking materials must be kept out of the reach of children Provider cannot be under the influence of prescription drugs when caring for children. The use of illegal drugs is prohibited CFOC 3 4 1 1	✓		
Emergency Procedures 658E c 2 I			Provider is trained and has developed a procedure for responding to situations when an immediate emergency medical response is required CFOC 3 4 3 1	✓		
Recognizing and Reporting Suspected Child Abuse, Neglect, and Exploitation 658E c 2 J L			Program has a written policy for reporting child abuse and neglect. Program reports to the child abuse reporting hotline, the Department of Social Services, child protective services, or the police as required by state and local laws, in any instance where there is reasonable cause to believe that child abuse and neglect has occurred. CFOC 3 4 4 1	✓		
Preventing and Identifying Shaken Baby Syndrome/Abusive Head Trauma 658E c 2 I			Provider has a policy and procedure for shaken baby syndrome/abusive head trauma CFOC 3 4 4 3	NA		
			All providers who are in direct contact with children have received training CFOC 3 4 4 3	NA		
Sun Safety Including Sunscreen			Provider ensures sun safety for themselves and children under their supervision. CFOC 3 4 5 1	✓		
Strangulation Hazards 658E c 2			Strings and cords on toys and window covers long enough to encircle a child's neck are NOT accessible to children in early care and education programs a) Secure any cords. Cords are fastened together and placed out of children's reach or hidden by furniture b) Mini blind cords can be made safe with a plastic cover or put out of children's reach CFOC 3 4 6 1	✓		
Care Plan for Children with Special Health Care Needs 658E c 2			Care plan in place for special health care needs CFOC 3 5 0 1	NA		
Infectious Disease Outbreak Control 658E c 2			Procedure in place for an outbreak of infectious disease CFOC 3 5 1 1	✓		
			Procedure in place for ill children CFOC 3 6 1 1	✓		
Medication and Training for Administration and Storage of Medication 658E c 2			Prescription or non-prescription medication (over the counter) ordered by the prescribing health professional for a specific child with written permission of the parent/guardian: a) Written orders from the prescribing medical need, medication, dosage and length of time to give medication b) Labeled medications brought to the early care and education facility by the parent/guardian in the original container (with a label that includes the child's name, date filled, prescribing clinician's name, pharmacy name and phone number, dosage/instructions, relevant warning as well as specific label instructions for administration, storage, and disposal). Medication has unit of measurement. Kept in original container, stored away from food and drink, in a cool, dry, temperature controlled, inaccessible to children c) Provider who administers medication completes a standard form d) Medication is stored in a locked container CFOC 3 6 2 1	NA		

Section C • Facilities, Supplies, Equipment, Environmental Health

Standard CCDF Law Reference	Provider Use		Standard Caring for our Children Reference (CFOC)	Staff Use Only		
	✓ Standard Met	✓ Standard Not Met		Validated Standard ✓	Standard Not Validated ✓	Reviewed Standard ✓
Fire Extinguisher 658E c 2 K			a) ABC fire extinguisher (5lbs. or larger) is located in or near the kitchen. b) Mount fire extinguisher on the wall at least 4ft high, or in a suitable location easily accessible by adults. c) Emergency evacuation plans are in place including back up care and fire drills are practiced monthly.	✓		
Smoke Detectors- Detectors Installed and Operational 658E c 2 K			a) Do not put detectors within six inches of where walls and ceilings meet or near heating and cooling ducts. Air flow is restricted in these areas and alarms may not work properly. b) Put a detector in each sleeping room and place additional detector(s) in the hallway. Please note, detectors should be tested monthly and batteries replaced annually.	✓		
Safety Covers and Shock Protection Devices for Electrical Outlets 658E c 2 K			All accessible electrical outlets are "tamper resistant electrical outlets" or "safety covers" that prevent children from sticking objects into receptacles. CFOC 5 2 4 2	✓		
Location of Electrical Devices near Water 658E c 2 K			No electrical device or equipment accessible to children or plugged into an electrical outlet while a person is in contact with a water source such as a sink, tub, shower area, water table, or swimming pool. CFOC 5 2 4 4	NA		
Integrated Pest Management			Provider has a practice for pest exclusion, sanitation and clutter control, and elimination of conditions that are conducive to pest infestations. CFOC 5 2 8 1	✓		
Household Pets			A statement from a veterinarian that all household pets are up-to-date on required vaccinations. Litter boxes and pet food dishes must be kept out of the reach of children.	✓		
Use and Storage of Toxic Substances 658F c 2 K			All toxic substances are used as recommended by the manufacturer and stored in the original labeled containers. a) All toxic substances are inaccessible to children. All hazardous products like bleach, bug spray, drain cleaners, ammonia, floor wax, furniture polish and disinfectants must be stored in a cabinet that has been fitted with a child safety lock. b) The telephone number for the poison center is posted in a location where it is readily available in emergency situations. CFOC 5 2 9 1	✓		
Safety of Equipment, Materials and Furnishings 658E c 2 K			Equipment, materials, furnishings, and play areas must be sturdy, safe, in good repair and meet the recommendations of the Consumer Product Safety Commission (CPSC). Ensure that environment is free of: a) Openings that could entrap a child's head or limbs. b) Broken windows and glass, sharp, or glass. c) Elevated surfaces that are inadequately guarded. d) Climbable unsafe equipment. e) Mismatched size and design of equipment for the intended users. f) Clutter. g) Tripping hazards. h) Ripped carpet. i) Components that can pinch, squeeze, crush, or crush fingers. j) Sharp points or corners. k) Splinters. l) Protruding nails, bolts, or other hardware that could catch clothing or snag hair. m) Loose upholstery. n) Strangulation hazards (e.g., hanging, etc.). o) Plastic bag, marbles, marbles, and toys that are accessible to or held. p) Peeling or loose wall and floor coverings and paint that may contain lead or other harmful substances.	✓		
Crises- Infants/Toddlers			NA			
NA			NA			
NA			NA			

NA

NA

Section C • Facilities, Supplies, Equipment, Environmental Health - Continued

Standard CCDF Law Reference	Provider Use		Standard Caring for our Children Reference (CFOC)	Staff Use Only		
	✓ Standard Met	✓ Standard Not Met		Validated Standard ✓	Standard Not Validated ✓	Reviewed Standard ✓
Play Areas/Playgrounds 658E c 2 (1) IX			Location of play areas near Bodies of Water/Enclosures for Outdoor Play Areas/Enclosure of Bodies of Water: a) The outdoor play area is enclosed with a fence or natural barriers. b) Fences and barriers should not prevent the observation of children. c) Fence conforms to applicable local building codes in height and construction and has at least two exits, with at least one being remote from the buildings. d) Outside play areas are free from bodies of water. Gates are equipped with self-closing and positive self-latching closure mechanisms. e) The fence and gates discourage climbing. CFOC: 61066108/6311	✓		
Prohibited Surfaces for Placing Climbing Equipment			Equipment used for climbing is not placed over or immediately next to hard surfaces such as asphalt, concrete, dirt, grass, or flooring covered by carpet or gym mats not intended for use as covering for climbing equipment. CFOC: 6231	✓		
Inspection of Indoor and Outdoor Play Areas and Equipment			The indoor and outdoor play areas and equipment are inspected daily for basic health and safety. CFOC: 6251	✓		
Lifesaving Equipment			Each swimming pool more than 6 feet in width, length, or diameter are provided with a ring buoy and rope, a rescue tube, or a throwing line and a shepherd's hook that will not conduct electricity. CFOC: 6321	NA		
Water in Containers 658E c 2 (1) V			Bathtubs, buckets, diaper pails, and other open containers of water are emptied immediately after use. CFOC: 6352	NA		
Qualifications for Drivers 658E c 2 (1) IX 658N a 1 B			Drivers of moving vehicles must: a) Have a valid driver's license. b) Not use tobacco, alcohol, or drug use before or while driving. c) Be free of any medical conditions that would compromise driving, supervision, or evacuator capability. d) Have vehicle insurance in their name. CFOC: 6512	✓		
Child Passenger Safety 658E c 2 (1) IX			The vehicle is equipped with individual restraint system that is in working order and meets the federal motor vehicle safety standards contained in 49 CFR 571.213.8. Child passenger restraint installed in accordance to manufacturer's instructions: a) Safe departing/boarding of children (head counts). b) Windows/doors secure. CFOC: 6522	✓		
Interior Temperature of Vehicles 658E c 2 (1) IX N/A ☐			The interior of vehicles used to transport children should be maintained at a temperature comfortable to children: a) All vehicles are locked when not in use. b) Head counts of children are taken after transporting children. CFOC: 6554	✓		

Section D • Infectious Disease

Standard Law Reference	Provider Use		Standard Caring for our Children Reference (CFOC)	Staff Use Only		
	✓ Standard Met	✓ Standard Not Met		Validated Standard ✓	Standard Not Validated ✓	Reviewed Standard ✓
Immunization Documentation/Unimmunized Children FFN Binder 658E c 2 (1) IX			Current immunization records for the client's children are maintained in a secure, confidential manner. CFOC: 6612		✓	
Providers Immunization 658E c 2 (1) IX			Providers are immunized according to the state immunization schedule. CFOC: 6622	✓		

is related

Section E • Policies

Standard CCDF Law Reference	Provider Use		Standard Caring for our Children Reference (CFOC)	Staff Use Only		
	✓ Standard Met	✓ Standard Not Met		Validated Standard ✓	Standard Not Validated ✓	Reviewed Standard ✓
Written Plan and Training for Handling Urgent Medical Care or Threatening Incidents			The provider has a written plan for reporting and managing any incident or unusual occurrence that is threatening to the health safety or welfare of the children, staff or volunteers. CFOC-9 2.4.1	✓		
Disaster Planning, Training and Communication 658E c.2			A plan for emergency or natural disaster situations. Emergency numbers are posted near all telephones. CFOC-9 2.4.3	✓		
Authorized Persons To Pick Up Child			Children are only released to adults authorized by parents or legal guardians and the identity is verified by photo identification. CFOC-9 2.4.8	✓		

Section F • CCL Use Only

Check days and specify hours			Date of Visit		Time of Visit	Site Visitor
Day	Start Time	End Time				
☐ Mondays	5:00	6:00	7/2/26	11:30-12:00		Erika Hersh
☐ Tuesdays			Provider Type: ☒ Out-of-Home Non-Relative ☐ Out-of-Home Relative			
☐ Wednesdays			☐ In-Home Non-Relative ☐ In-Home Relative			
☐ Thursdays			Provider is: ☐ Compliant ☒ Non-Compliant			
☐ Fridays			Follow-Up Needed? ☐ No ☒ Yes Follow-Up Date: _____			
☐ Saturdays			Verified that provider has a sign in and out system and that timesheets are used each day care is provided. ☐ No ☒ Yes			
☐ Sundays						
☐ Days Vary						

Additional Visit Comments & Observations:

Unrelative at provider's home.

Child needs vaccination records.

Section G • Required Signatures

It is the responsibility of the provider to adhere to the rules and regulations for participation with the Child Care Subsidy Program. Failure to comply with and maintain the standards could result in dismissal from the program. This checklist will be placed in the provider's file and shared with the parents of children in the provider's care. Any standards that are not met must be correct within 30 days.

	Date 7/2/26	CCL Representative Signature 	Date 7/2/26
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30-Day Follow-up If Needed - CCL Use Only

Date of Visit: _____	Time of Visit: _____	Site Visitor: _____
Were all standards corrected? ☐ No ☐ Yes		
Comments: _____		